

30 April 2018

To all Members of the Committee,

The Annual Meeting of the **SCRUTINY COMMITTEE FOR CUSTOMER SERVICES AND SERVICE DELIVERY** will be held in the **Council Chamber** at these offices on **Wednesday 9 May 2018, immediately following the conclusion of the Scrutiny Committee for Community, Housing and Planning**, when your attendance is requested.

Yours sincerely,

KATHRYN HALL
Chief Executive

1. Election of Chairman.
2. Appointment of Vice-Chairman.
3. To consider any items that the Chairman of the Committee agrees to take as urgent business.